



DHANVANTARI HOMOEOPATHIC MEDICAL COLLEGE AND HOSPITAL & RESEARCH CENTRE

ICT TRAINING



A Centre of
Medical
Excellence
&
Innovation

**VENUE : DHANVANTARI
HOMOEOPATHIC MEDICAL
COLLEGE AND HOSPITAL &
RESEARCH CENTRE, NASHIK.**

DATE : 27th AUG 2022

SPEAKER : MR.ATUL MAHIRE

TIME: 10 AM TO 12 PM

TOPIC: MICROSOFT EXCEL





**DHANVANTARI HOMOEOPATHIC MEDICAL
COLLEGE & HOSPITAL & RESEARCH CENTRE
Dhanvantari Campus, Kamatwade, Cidco, Nashik
- 422008**

**FACULTY DEVELOPMENT PROGRAM -2022 On
MS EXCEL**

Course contents

Date:-27-AUG-2022

Training of MS EXCEL is given by Mr. Atul Mahire computer teacher of Dhanvantari Homoeopathic Medical College And Hospital & Research Centre, Nashik.

Module 1: Working in Excel (1 hour)

- Working in Excel
- Entering data
- Working in edit menu
- Cut
- Copy
- Moving data by drop method
- Working with insert menu
- Inserting rows
- Inserting columns
- Inserting cells

Module 2: Formatting Data & Mathematic Calculation (1 Hour)

- Formatting a workbook
- Formatting data
- Custom format
- Change in row height , column width
- Applying borders
- Change in font style, size color
- Auto Format , Conditional Formatting




**SIGNATURE
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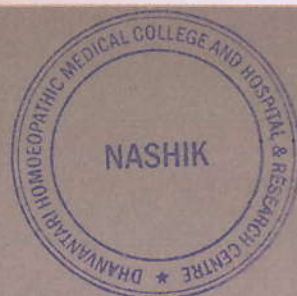
DATE : 13 FEB 2021.

SPEAKER : MR. ATUL MAHIRE

TIME: 10 AM To 12 PM

TOPIC: ZOOM MEETING

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422008

FACULTY DEVELOPMENT PROGRAM -2021 On
ZOOM MEETING

Course Contents

DATE:-13 Feb 2021

Training of Zoom meeting is given by **Mr. Atul Mahire** computer teacher
Dhanvantari Homoeopathic Medical College And Hospital & Research Centre,
Nashik.

Module 1:- Schedule a Virtual Meeting (1 hour)

- Online
- Using Zoom App
- From Calendar

Module 2: - Meeting Option (1 hour)

- Requiring Registration
- Waiting Room

Module 3: - Invite Attendees (1/2 hour)

- The joining Instruction
- From within the meeting
- Managing Registration

Module 4: -In meeting Features (1/2hour)

- Group Chat
- Sharing Content
- Optimizing video
- Ending Meeting




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*We are the
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and
honourable
values.*

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VENUE : DHANVANTARI
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RESEARCH CENTRE, NASHIK.

DATE : 20 AUG 2020.

SPEAKER : MRS. KETAKI
DESHPANDE

TIME : 10 AM TO 12 PM

TOPIC: GOOGLE CLASSROOM





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FACULTY DEVELOPMENT PROGRAM -2020 On

GOOGLE CLASSROOM

Course Contents

DATE:-20 AUG 2020

Training of Google Classroom is given by Mrs. Ketaki Deshpande computer teacher of Dhanvantari Homoeopathic Medical College And Hospital & Research Centre, Nashik.

- An Introduction to E-learning apps and resources
- What is Google Classroom
- Accessing Google Classroom
- Adding Student to a class
- Viewing the stream page
- Viewing the class work page
- Viewing the People page
- Creating assignment
- Providing Feedback and grades



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VENUE: DHANVANTARI
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DATE : 07 SEPT 2019

SPEAKER : MRS. RITIKA MAHAJAN

TIME: 10 AM TO 12 PM

TOPIC: ZOOM MEETING





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FACULTY DEVELOPMENT PROGRAM -2019 On

ZOOM MEETING

Course Contents

DATE:-7 Sep 2019

Training of Zoom meeting is given by Mrs. Ritika Mahajan computer teacher
Dhanvantari Homoeopathic Medical College And Hospital & Research Centre,
Nashik

Module 1:- Schedule a Virtual Meeting (1 hour)

- Online
- Using Zoom App
- From Calendar

Module 2: - Meeting Option (1 hour)

- Requiring Registration
- Waiting Room

Module 3: - Invite Attendees (1/2 hour)

- The joining Instruction
- From within the meeting
- Managing Registration

Module 4: -In meeting Features (1/2hour)

- Group Chat
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**VENUE : DHANVANTARI
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DATE : 18 JULY 2018.

**SPEAKER : MRS. RITIKA
MAHAJAN**

TIME : 10 AM. TO 12 PM.

TOPIC: POWER POINT





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**Dhanvantari Campus, Kamatwade, Cidco, Nashik -
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MS – POWERPOINT

Course Contents

Date:-18 July 2018

Training of MS PowerPoint is given by Mrs. Ritika Mahajan computer teacher of Dhanvantari Homoeopathic Medical College And Hospital & Research Centre, Nashik

Module 1:-Introduction to Power point (1 hour)

- Starting Power Point
- To start power point
- Power point Dialog Box
- Creating Blank Presentation
- Views
- View Buttons

Module 2:- Presentation by Auto Content Wizard & Design Template (1 hour)

- Auto content Wizard Dialog Box
- Creating Presentation Using Design Template
- Inserting and Deleting Slide in a Presentation
- Deleting Slide
- Entering and Editing Text
- Typing the Content of slides
- Creating new text objects
- Checking spelling in power point



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