Kalpataru Samajseva Mitra Mandal's



DHANVANTARI HOMOEOPATHIC MEDICAL COLLEGE AND HOSPITAL & RESEARCH CENTRE

Recognised by – Govt. of Maharashtra & NCH, New Delhi Affiliated to – Maharashtra University of Health Sciences, Nashik Website: dhanvantaribhms.org I mail: dhanvantaricollege@yahoo.com I Reg. No. F-3116

Address: Dhanvantari Campus, Kamatwade, Cidco, Nashik - 422008 20253-2377103, 2393748

6.3.5: Institution has Performance Appraisal System for teaching and non-teaching staff

Institution has followed the Performance Appraisal System for teaching faculties as per format developed by MUHS, Nashik and Appraisal for non-teaching staff has evaluated on their punctuality, loyalty and dedication and sincerity. All non-teaching employees are continuously motivated to improve their individual capacity and performance. The Management decides for yearly increment and / or promotion on the basis of their performance in the preceding year. The Performance Appraisal is conducted once in a year. The printed format of self Appraisal is given to individual teacher two months before completion of the academic year. The common format has developed for all cadres. All the filled formats are collected in the administrative office. The administration department follows the further procedure for self appraisal and final evaluation by the Management.

The Format of Performance Appraisal System is divided in Three parts namely Part-A, Part-B & Part-C.

Part-A is consisting of personal and academic information of the teacher.

Part-B is developed for self Appraisal and evaluation. The score system has adopted for Appraisal. The Part-B is divided in six sub parts as follows –

Part-1 - Related with academic engagement

Part-2 - Related with research work

Part-3 – Related with publications

Part-4 - Recognition, Achievement & Awards (during assessment period)

Part-5 - Co-Curricular & Extra Curricular

Part-6 – Administrative rules performed at Institute level / University level

Part-C consists of recommendation by the concerned HOD and Principal and final decision by the Management.

PRINCIPAL

Dhanvantari Hemoeopathic Medical College and Hospital & Research Centre, Nashik NASHIK NASHIK NASHIK & RESERVED

Chairman/ Secretary